



## Patient Participation Group

### Minutes of the inaugural PPG meeting held on Tuesday 26 November at Mitchley Avenue Practice

There were 10 volunteers attending together with Dr Woolf and the practice manager.

The purpose of the new group is to discuss and communicate ideas between the group and the practice, with emphasis on exploring the different strengths, which could support the practice. Every PPG is different as they need to reflect the needs of the individual practice.

It was explained that the volunteers would be asked to attend quarterly meetings to be held in the afternoon or evening to allow different age groups to be represented, as all age feedback is important. There would be regular reviews to determine whether the group was working effectively.

There may be subjects of interest that need to be identified but whilst the group could organise certain open meetings on important health issues, confidentiality should always be observed. It would be important to share a variety of health matters and Sepsis and Diabetes were just two that were raised. The practice could identify areas of need but the group would be responsible for arranging the discussions.

It was suggested that the PPG could apply for funding and the practice manager agreed to investigate.

The group would need to start slowly and identify key areas rather than be ineffective through over enthusiasm.

Suggestions were made that we should contact the local residents' association to explain our purpose and collaborate with the other four groups in the area, as they have been established for longer and already offer interesting talks. This would avoid duplication.

Not all of the elderly patients have access, or the ability to use the website, which is in the process of being set up to advertise future events, nor would they be able to receive emails, so perhaps a newsletter could be appreciated as well. There is a need to trim the available information in order to make it relevant for this area.

It was thought a good idea to see if we could have an invite to other PPG meetings to see whether ideas could be shared or used.

*The next meeting will take place at the practice on 25 February at 3pm.*